



Camp at the J

Summer Camp ~ Repair the World ~ Counselor-in-Training
June 5th ~ August 18th

Early Bird Registration January 12th – February 28th

Currently Enrolled ECE & SACC Family Registration begins March 1st

Member Registration begins March 15th • Open Registration begins March 22nd



Dear Families,

Attached is the 2017 Camp at the J registration paperwork. Camp at the J programming includes: Summer Camp (grades 1-6), Repair the World Camp (grades 7 and 8), and Counselor-in-Training (grade 9+). Counselor in Training registrants must complete a successful entrance interview prior to registration acceptance. Applicant will be contacted after receipt of completed registration paperwork to schedule interview.

We look forward to sharing a summer of play, growth, learning and discovery with your child.

To register, please complete all of the required paperwork listed below and submit with a deposit for each week registered (or payment in full) to the Front Desk staff according to the dates listed above. Please be sure to complete the paperwork carefully as packets with incomplete/unreadable information will not be processed. Paperwork must be received a minimum of five (5) business days prior to your camper's first day of camp to allow time for processing - a receipt will be emailed to you from the business office confirming your completed registration.

The Camp at the J Packet Includes:

- Camp at the J Overview
- Registration Form with General Release*
- Payment Agreement*
- Weekly Clubs Sign-Up Form * (Summer Camp & Repair the World ONLY)
- Early Childhood Education Policies

* Complete in full and return at time of registration.

All communication will be made via a weekly newsletter email and Remind.com text messaging. If you do not have access to email or text messaging, please notify Kevin Kennedy to make alternative communication arrangements. At the end of May your camper will receive a Welcome Packet including a list of recommended items for camp, summer calendar, group assignment with counselors' names, and their personal weekly club schedule.

If you have any questions, please contact:

Kevin Kennedy
843-0918 ext. 116
kkennedy@yorkjcc.org



York Jewish Community Center
2000 Hollywood Drive
York PA 17403

tel 717.843.0918
www.yorkjcc.org

CAMP at the J Overview

SUMMER CAMP – 1st through 6th Grade

Campers will enjoy an exciting summer of fun, friendship, and learning at JCC Summer Camp. This summer campers will participate in specialized activities developed by counselors and directors in five two-week blocks of time throughout the summer. An Aleph Group classroom option will be available for campers who are entering 1st grade. This will give them an opportunity to have a home-based experience while still participating in everything the camp has to offer.

Weekly Summer Camp Club Themes

All-Star Sports I (Weeks 1 & 2) - Campers are given the opportunity to practice and play such sports such as **Basketball, Soccer, Karate, and Fitness** during this two-week session. Within each sport, basics are taught and coached. Campers compete in mini-games, scrimmages, and demonstrations regularly in a manner that is befitting good sportsmanship and fair play. This is a great way to get our summer camp moving!

(Weeks 3 & 4) - Mini-Clubs (Weeks 3 & 4) - Campers have their choice between one-day and two-day clubs! Counselors design lesson plans that play to their strengths and interests. No early sign-up is needed.

Innovation & Creation (Weeks 5 & 6) - Campers are charged with conceiving and developing multiple creations of their own minds in a team-oriented environment. Offerings include: **Cooking & Baking, Lego City, Rube Goldberg Machine, and Terrarium Construction**. These should prove to be exciting clubs!

All-Star Sports II (Weeks 7 & 8) - Campers have another chance to experience a few of our favorites while trying out some new sports and disciplines. These clubs include: **Karate, Tennis, Yoga, and Football**. Note: Karate will only be offered once to each camper.

Performing Arts (Weeks 9 & 10) - Performing Arts involves all aspects of the theatre world, from set design to playwriting. Each group works as a team in such clubs as **Playhouse, Music & Movement, Page to Stage, and Performance**. Families are then able to come and see fully produced plays and performances come to life!

REPAIR THE WORLD – 7TH and 8TH Grade

Get ready for a summer filled with fun, social action, and community leadership! Loosely based on the Hebrew saying, "Tikkun Olam," Repair the World gives 7th and 8th grade students the chance to implement and accomplish service projects of all kinds. Repair the World seeks to take action in our immediate community to bring awareness to particular causes and agents of social development. Through Repair the World, students learn about the significance of volunteerism and the positive results that it yields through service projects, charity events, and fundraising efforts. Repair the World students are also invited to take part in all that Summer Camp at the J has to offer!

- Community Service Projects, Fundraising, Charity Events
- Social Awareness, Leadership Skills, Collaborative Activities

COUNSELOR-IN-TRAINING (CIT) PROGRAM – 9th and 10th Grade

As a member of the Counselors-in-Training (CIT) Program for the Summer Camp at the J, 9th and 10th graders have the opportunity to get experience as a summer camp counselor, while also helping to create a better community in York. Every week, teens work hands-on with groups of campers ranging from 1st through 6th grade in all manner of activity. In conjunction with a trained camp counselor, CIT's assist counselors in planning and carrying out activities for campers, including arts, science, sporting events, and community service projects. CIT's coordinate their efforts with our Repair the World group, who devise and produce camp-wide projects to help the greater good within our immediate community. Once a week, CIT's meet with guest speakers such as state representatives and non-profit organization leaders to give them a better understanding of the world around them.

- Fun and Games with Summer Camp at the J
- Leadership Skills and Community Involvement

Both sides of this form MUST be completed in entirety!
 Incomplete registration packets will be returned and
 the camper's registration will be cancelled.

- Registration for: Summer Camp - mark grade entering in Fall 2017: 1st 2nd 3rd 4th 5th 6th
 Summer Camp~Repair the World - mark grade entering in Fall 2017: 7th 8th
 Counselor in Training (CIT)* - mark grade entering in Fall 2017: 9th 10th 11th 12th
**Counselor in Training registrants must complete a successful entrance interview prior to registration acceptance, applicant will be contacted after receipt of completed registration paperwork.*

- Weeks attending: Week 0 – June 5 Week 3 – June 26 Week 6 – July 17 Week 9 – August 7
 Week 1 – June 12 Week 4 – July 3 Week 7 – July 24 Week 10 – August 14
 Week 2 – June 19 Week 5 – July 10 Week 8 – July 31

Camper Information		
Name:	Birthdate:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Street Address:		
City/State/Zip:		Home Phone:
Parent / Guardian 1		Parent / Guardian 2
Name		
Street Address		
City/State/Zip		
Home Phone		
Work Phone		
Cell Phone	*	*
Email Address	* <input type="checkbox"/> None	* <input type="checkbox"/> None

*** IMPORTANT!** ALL camp communications, newsletters including menus and calendars, reminders, updates, schedule changes, etc. will be sent via email. Emergency communications will be made via Remind.com. We will use the information in the fields marked with a * - you will be able to update your Remind contact info through a link provided in our weekly newsletter.

Health Insurance Information – ALL INFORMATION REQUIRED – DO NOT LEAVE BLANK SPACES!		
Health Insurance: <input type="checkbox"/> None	Group/Policy # <input type="checkbox"/> N/A	ID # <input type="checkbox"/> N/A
Medical Care Provider: <input type="checkbox"/> None	Phone:	
Address:		Hospital:
Special Needs/Disability:		<input type="checkbox"/> None
Allergies: <input type="checkbox"/> None	Medications:	<input type="checkbox"/> None
Medical/Dietary Information in an Emergency:		<input type="checkbox"/> None

Certification regulations require acknowledgement and signatures after the following statements:		Signature
I give my consent for the JCC to administer minor first aid procedures to my child.	<input type="checkbox"/> Yes <input type="checkbox"/> No	SIGNATURE REQUIRED
I give my consent for the JCC to transport and to obtain emergency medical care for my child.	<input type="checkbox"/> Yes <input type="checkbox"/> No	SIGNATURE REQUIRED
I will provide a clearly labeled container of sunscreen for my child.	<input type="checkbox"/> Yes <input type="checkbox"/> No	SIGNATURE REQUIRED
I give my consent for my child to <input type="checkbox"/> swim <input type="checkbox"/> wade <input type="checkbox"/> go on walks <input type="checkbox"/> go on trips	<input type="checkbox"/> Yes <input type="checkbox"/> No	SIGNATURE REQUIRED

Emergency Contact & Child Release Information - Children will not be released to persons whose names and addresses are not on file.

Contact Designation (check those that apply)	Name (if parents/guardians cannot be reached)	<u>COMPLETE</u> Address Required! Name will not be added to list if address is incomplete.	Relationship	Phone/Cell Phone
Emergency Contact 1		COMPLETE ADDRESS REQUIRED		REQUIRED
Emergency Contact 2		COMPLETE ADDRESS REQUIRED		REQUIRED
Emergency Contact 3		COMPLETE ADDRESS REQUIRED		REQUIRED
Child may be released to		COMPLETE ADDRESS REQUIRED		REQUIRED
Child may be released to		COMPLETE ADDRESS REQUIRED		REQUIRED
Child may be released to		COMPLETE ADDRESS REQUIRED		REQUIRED

*Additional persons may be added by attaching an additional sheet of paper. Children will not be released to persons whose names and addresses are not on file.

Individual Education Plans (IEP) and Individualized Family Service Plans (IFSP)

Our Keystone STARS Performance standards require that we have copies of existing IEPs, IFSPs, and behavioral plans on file for children enrolled in our School, Child Care, School Age Child Care, and Camp at the J programs. If your child has an educational or behavioral plan in place, through a school, other child services organization, or through private testing and therapists, it is additionally important for our staff to have this information available in order to care for and educate them in the best way possible. The information on these forms is protected by privacy laws, including the Health Insurance Portability and Accountability Act (HIPAA). We require each member of our teaching teams to sign a Confidentiality Agreement and instruct our teachers to discuss useful confidential information only in relation to a child's care and education.

- My child does not have a special care or educational plan.
- I have attached a copy of my child's current IEP, IFSP, Behavioral Plan, or 504 Plan.
- My child has/will have an IEP, IFSP, Behavioral Plan, or 504 Plan. I will provide a copy by (date)_____

Is there anything else you would like us to know?

General Release

I, _____, hereby affirm that I am the parent or legal/natural guardian of _____ (who shall hereinafter be referred to as "Participant"). In that capacity, I acknowledge that I have been fully informed about the nature and specific activities in which the Participant will engage as part of the JCC child care programs (hereinafter, "the Programs").

I understand that the Programs include, but are not limited to, supervised activities as follows: recreational swimming in the JCC pool, play in the classroom, auditorium, and gymnasium, outdoor play in a large field and on age-appropriate climbing structures, community field trips, games and plays on the stage in the auditorium, art, woodworking and cooking projects.

I agree that participation in the Programs and other services and activities at the JCC is purely voluntary and shall be undertaken at Participant's sole risk, and the JCC, its servants, agents or employees shall not be liable for, and are hereby released from, any claim, demands, actions, or causes of action whatsoever for injuries, illnesses or damages to the Participant's person or property arising out of or in connection with the Participant's participation in the Programs or other use of the services and/or facilities of the JCC.

Signature of Parent or Guardian	Printed Name of Parent or Guardian	Date
---------------------------------	------------------------------------	------

Payment Agreement

SELECT ONE	<input type="checkbox"/> Summer Camp	Grade entering in Fall 2017: <input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th <input type="checkbox"/> 6 th
	<input type="checkbox"/> Repair the World Camp	Grade entering in Fall 2017: <input type="checkbox"/> 7 th <input type="checkbox"/> 8 th
	<input type="checkbox"/> Counselor in Training (CIT)	Grade entering in Fall 2017: <input type="checkbox"/> 9 th <input type="checkbox"/> 10 th <input type="checkbox"/> 11 th <input type="checkbox"/> 12 th
Camper/CIT Name:		Parent/Guardian:
Fall 2017 School District: <input type="checkbox"/> York Suburban <input type="checkbox"/> Dallastown <input type="checkbox"/> YARCS <input type="checkbox"/> Other:		

Early Bird Rate - Registration January 12th through February 28th. **Multi-Week Discount** - For campers attending 5+ weeks of camp.

← Check Weeks Attending	Check Rate & Deposit Amounts →	SUMMER / REPAIR THE WORLD CAMPS						COUNSELOR IN TRAINING				DEPOSIT DUE		Weekly Balance to be Drafted Please check box if applicable <input type="checkbox"/> CCC	
		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>			
	Early Bird Rate Registration prior to March 1		JCC Member Rate Child is now and will remain a JCC member during camp		Non-JCC Member Rate Child is not a JCC member		Early Bird Rate Registration prior to March 1		CIT Member & Non-Member Rate		Required at time of registration for both Summer Camp & CIT				
	Member	Non-Member	Weekly Rate	5+ Weeks	Weekly Rate	5+ Weeks	Member	Non-Member	Member	Non-Member	Deposit				
<input type="checkbox"/>	Week 0 – June 5	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
<input type="checkbox"/>	Week 1 – June 12	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
<input type="checkbox"/>	Week 2 – June 19	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
<input type="checkbox"/>	Week 3 – June 26	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
<input type="checkbox"/>	Week 4 – July 3	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
<input type="checkbox"/>	Week 5 – July 10	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
<input type="checkbox"/>	Week 6 – July 17	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
<input type="checkbox"/>	Week 7 – July 24	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
<input type="checkbox"/>	Week 8 – July 31	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
<input type="checkbox"/>	Week 9 - Aug 7	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
<input type="checkbox"/>	Week 10 - Aug 14	\$185	\$202	\$202	\$192	\$221	\$211	\$135	\$145	\$140	\$150	-	\$50	=	
TOTAL DEPOSIT DUE AT REGISTRATION															
<i>Existing unpaid account balances must be paid in full prior to registration for camp.</i>															

1. Direct payment of your total weekly balance as listed above will be made by your financial institution on each Monday of the weeks indicated. Additional fees, including, but not limited to, returned draft or late fees will also be charged as required, without additional authorization.
2. Deposits are non-refundable and non-transferable.
3. This arrangement will be in effect for the weeks indicated above and can be cancelled upon receipt of a completed Change of Status Form notifying the York JCC ten (10) business days in advance of your child's withdrawal from the program.
4. **Initial** Returned Payment Policy: Accounts are subject to a \$10 returned payment fee in the event that a check/automatic bank draft/ACH/credit card payment is not approved or returned due to insufficient funds or failure to notify us of a closed account.
5. *The Multi-Week Discount is available to campers registering for 5 or more weeks of camp. In the event that the registered camper attends less than 5 weeks of camp a fee of \$10 (equal to the discount) per week attended will be charged.
6. Changes to account information require ten (10) business days written notice to the York Jewish Community Center in order to process.

Payment Method Authorization (choose one and attach required information):

- Checking Account Transfer** - voided blank check must be attached (in addition to payment check)
- Savings Account Transfer** - account documentation must be attached (in addition to payment check)
- Credit Card Charge** - card imprint must be attached (*Business Office is required to keep credit card imprints. When submitting this form, please ask a service associate to make an imprint of your card for our files. Imprints are maintained for the sole purpose of this authorization and are kept confidential and secure.*)

By signing this agreement, you indicate your approval and acceptance of all the above terms and conditions and your willingness to be legally bound thereby.

SIGNATURE OF PARENT/GUARDIAN

DATE



Weekly Club Selection Form

(1st - 8th Grade ONLY)

Summer Camper Information

Name: _____

Grade Entering Fall 2017: 1st 2nd 3rd 4th 5th 6th 7th 8th

Please make 3 different selections for each week attending or assignments will be made at random, if necessary. Each club has a limited enrollment based upon staffing and supplies. To allow all campers a variety of their personal choices, each camper will be assigned some 1st, 2nd, and 3rd choices. Club schedules will be included in the welcome packet you receive prior to the start of camp.

No Clubs in Week 0 - June 5-9

<input type="checkbox"/> Week 1 - June 12 - All-Star Sports I ↑ 1st 2nd 3rd <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Basketball <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Soccer <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Karate <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Fitness <small>check box if child attending</small>	<input type="checkbox"/> Week 2 - June 19 - All-Star Sports I ↑ 1st 2nd 3rd <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Basketball <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Soccer <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Karate <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Fitness <small>check box if child attending</small>
<input type="checkbox"/> Week 3 - June 26 - Mini-Clubs ↑ <p style="text-align: center;">No Clubs this Week. Suprises to come!</p> <small>check box if child attending</small>	<input type="checkbox"/> Week 4 - July 3 - Mini-Clubs ↑ <p style="text-align: center;">No Clubs this Week. Suprises to come!</p> <small>check box if child attending</small>
<input type="checkbox"/> Week 5 - July 10 - Innovation and Creation ↑ 1st 2nd 3rd <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Cooking & Baking <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rube Goldberg Machine <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Lego City <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Terrarium Construction <small>check box if child attending</small>	<input type="checkbox"/> Week 6 - July 17 - Innovation and Creation ↑ 1st 2nd 3rd <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Cooking & Baking <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Rube Goldberg Machine <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Lego City <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Terrarium Construction <small>check box if child attending</small>
<input type="checkbox"/> Week 7 - July 24 - All-Star Sports II ↑ 1st 2nd 3rd <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Karate <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Tennis <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yoga <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Football <small>check box if child attending</small>	<input type="checkbox"/> Week 8 - July 31 - All-Star Sports II ↑ 1st 2nd 3rd <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Karate <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Tennis <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yoga <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Football <small>check box if child attending</small>
<input type="checkbox"/> Week 9 - August 7 - Performing Arts ↑ 1st 2nd 3rd <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Playhouse <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Music & Movement <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Page to Stage <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Performance <small>check box if child attending</small>	<input type="checkbox"/> Week 10 - August 14 - Performing Arts ↑ 1st 2nd 3rd <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Playhouse <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Music & Movement <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Page to Stage <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Performance <small>check box if child attending</small>



Early Childhood Education Policies

Deposit and Registration Fees

Child Care - One week's non-refundable and non-transferable tuition is required at the time of registration to hold a space in our child care program. This tuition will be applied to the child's first week of attendance, but will be forfeited if the child does not attend by the scheduled start date or the parent fails to notify the Early Childhood Director two weeks prior to their child's start date that their child is withdrawing from the program. A space in our program cannot be held for longer than one week past the date the JCC and family have planned for the child's first day of attendance. If, after paying the registration fee, a family wishes to delay the child's attendance for longer than one week; the family will be given the option of paying tuition for each week of delayed attendance to secure the space.

School for the Early Years (SFEY) – A \$50 registration fee and a deposit equal to one month's tuition - must be submitted with your registration form. This deposit is non-refundable and non-transferable. If you withdraw your child from the school at any time, you will not be refunded your registration fee or the one month's tuition.

School Age Child Care (SACC) – There is no deposit or registration fee required for the SACC program.

Summer Camp – A deposit of \$50 per week is due at the time of registration. Cash deposits can be accepted after the registration paperwork has been processed; however, registration is not complete until the deposit is made. The weekly deposit amount will be applied toward the weekly cost of camp. Deposits are non-refundable and non-transferable. Registration is on a first-come first-served basis. Registration will not be accepted if there is an existing unpaid account balance.

Tuition Payment

The JCC Business Office will draft Child Care, SACC, and Camp accounts every Monday and SFEY accounts on the first Monday of each month. Additional fees, including, but not limited to, returned draft or late fees will also be charged as required, without additional authorization. Families who cannot make full payment should contact our Business Office **immediately** to discuss an acceptable payment arrangement. Delinquent accounts will result in program suspension and eventual forfeiture of the child's program placement. Reapplication process will be necessary to reenter the program. Financial assistance is available through the JCC for all families who qualify. Please stop at our Front Desk for a financial assistance form and to schedule an appointment with the Financial Assistance Coordinator.

Late Pick-up Charges (Child Care (1s/2s, 3s, 4s/5s, Kindergarten), SACC)

The child care programs are open from 6:30 AM to 6:00 PM for children in kindergarten through school-age. The 3s/4s and 4s/5s rooms open at 7:00 AM and close at 6:00 PM. The 1s/2s Room opens at 7:00 AM and closes at 5:30 PM. A family arriving after their child's required pick up time may pay a late fee per each five-minute increment. A teacher/facilitator will stay to supervise the child until a family member or other authorized adult comes to pick up the child if after 6:00 PM. A late fee may be imposed on families arriving more than five minutes after their child's home base closing time. At the Director's discretion, the late fee of \$5.00 per five minutes (\$5.00 for 6 – 10 minutes, \$10.00 for 11 –15 minutes, etc.) may be applied. Please make every effort to pick your child up by your child's home base closing time.

Children Six Years Old and Under

For anticipated late arrivals, the Babysitting Room can accommodate child care children ages 2 months to 6 years old on Monday – Thursday until 8 PM **with a reservation by noon the day before service**. If you are running late at work unexpectedly, you are welcome to call the Babysitting Room and reserve a spot if one is available. Please let the child care staff know of your arrangements and we will walk your child to the Babysitting Room. The Babysitting Room uses the same Emergency Contact Information card as

we do. With your permission, child care staff will be happy to provide the Babysitting Room with a copy of your emergency information. Also, please be prepared to identify yourself with a photo ID when you pick up your child.

The Babysitting Room Cost/Payment is based on your child's membership status. Family and Single Parent Family members receive 10 Hours of free babysitting monthly and can pick up a babysitting card at the front desk. Parents may pay each day they use the babysitting room or purchase a 10-hour Babysitting Card. Payment for babysitting or the purchase of babysitting cards must be done at the Front Desk only. **Payment is due the day of your child's stay.** For a "per hour" purchase of babysitting time, a receipt will be given to the parent to give to the nursery staff. Babysitting Cards will be left in the nursery. It is the parent's responsibility to check their cards to be sure they have time left. Any unused babysitting time on Babysitting Cards cannot be reimbursed, refunded, or credited. If you won't be using 10 hours, you don't want to purchase the card. Parents owing 2 hours or 2 days must buy a new card/more time before they bring their child back into the Babysitting Room.

If the Babysitting Room is full and cannot take your child, please make every effort to reach the JCC by your child's home base closing time or to contact a friend, neighbor, or relative listed on your child's Emergency Contact Information Card.

Absences

Refunds cannot be provided for days on which your child is absent. We are prepared for each child each day, whether or not the child attends.

JCC Closings

Weekly tuition payment is a consistent fee, regardless of holidays, emergency weather closings or other JCC closings. Every effort is made to hold our fees as low as possible without degrading the quality of care our program offers your children. We urge you to view tuition payments as a yearly commitment to the care and early education of your child and not in terms of numbers of days of attendance.

School Closings (SACC)

Families must preregister on a provided sign-up sheet for child care on scheduled school closing days. Please refer to the Child Care Fee Structure for payment details.

Withdrawals

We require two weeks notice to withdraw a child from the child care program. *We appreciate one month's notice.* Please obtain a *Change of Status for Child or Family Form* from the Front Desk, Early Childhood Lobby, or SACC Mailbox Area and return the completed form to the front desk or a drop box. The JCC requires a tuition payment for two weeks following notice of withdrawals whether or not the child attends the child care program during that period.

Vacations (Child Care (1s/2s, 3s, 4s/5s, Kindergarten), SACC)

Child care families may take 1 tuition-free vacation week per program year. Vacation requests can be made by obtaining a *Change of Status for Child or Family* form from the Front Desk, Early Childhood Lobby, or SACC Mailbox Area and returning the completed form to the front desk or a drop box so that you will not be billed and the staff will not be puzzled or worried by your child's absence, with no risk of forfeiting your child's placement in the program.

Start-up and Final Weeks of School (SACC)

Many school schedules begin and end with a partial week of school. Families enrolled in the Before and After and After-School programs will pay their weekly tuition rate. Families enrolled in the Before School program will pay our full day rate for full days of care and a prorated before school rate for the days school is in session.