



BABYSITTING ROOM POLICY OVERVIEW

BABYSITTING ROOM HOURS

Mon-Fri 8:00 AM – 1:30 PM
Mon-Wed 4:00 PM – 7:00 PM
Saturday 8:00 AM – 12:00 PM
Sunday 9:00 AM – 12:00 PM

YOUTH LOUNGE HOURS

(Free service for members only)
Mon-Wed 4:30 PM – 7:00 PM
Sat 9:00 AM – 12:00 PM

TELEPHONE: 717-843-0918 Ext 125

DIRECT NUMBER: 717-718-7301

SUPERVISOR: Lien Luong

Parents must remain in the building during the time their children are under the care of staff.

AGES

Babysitting Room – 2 months to 6 years

Youth Lounge – grade 1 and up

RESERVATIONS REQUIRED

To ensure proper staffing, reservations are required by noon the day before service is needed. There is a 2-consecutive-hour maximum daily limit.

COST/PAYMENT

The cost is based on the child's membership status. Payment for care must be made at the front desk. Parents may pay each day they use the babysitting room or purchase a 10-hour Babysitting Card. **Payment is due the day of your child's stay.** For a "per hour" purchase of babysitting time or card will be shown in your account that you can view on Daxko. It is the parent's responsibility to check their cards to be sure they have time left. Any unused babysitting time on the Babysitting Cards cannot be reimbursed, refunded, or credited. If you won't be using 10 hours, you should not purchase the card. Family and single parent family memberships receive 10 hours free per month. Please stop at the front desk each month to request for the Complementary card.

Member \$2.50/hour \$20.00/10-hour card

Non-Member \$3.50/hour \$30.00/10-hour card

Parents owing 2 hours or 2 day must buy a new card/more time before they bring their child back into the Babysitting Room

LATE FEES

Parents returning more than 5 minutes after normal closing hours of the babysitting room will be charged for an additional hour.

SIGNING IN AND OUT

Upon your first visit to the babysitting room, you will be required to complete a Child Information Form for each child. This form will advise us of any medical concerns and provide authorized pick up and emergency contact information. Staff will sign the children in and out. Children will only be released to the person who dropped them off unless written permission is given and proper identification is provided by the person picking up. If at any time you come to pick up your child and the babysitter on duty does not know you, you will be required to show identification.

SICKNESS

Please do not bring sick children into the babysitting room. The staff reserves the right to refuse care without a doctor's note stating the child is not contagious. The following illnesses will require exclusion from the babysitting room – chickenpox, diarrhea, vomiting, fever, pink eye, strep throat, tonsillitis, and COVID symptoms including fever, cough, running nose, shortness of breath, sore throat and loss of taste. Should your child become ill, you will be contacted immediately to pick up your child. We do not administer medicine to any child. Please help your children get into the habit of washing their hands before and after eating and after using the bathroom to prevent the spread of germs.

TOYS FROM HOME

Please do not allow children to bring toys from home. Please do not bring pacifiers or blanket.

LUNCH/SNACKS

It is recommended that you pack your child a labeled snack and drink or pack your child a lunch if they will be with us during lunchtime. In accordance with our kosher policy, pork products such as ham, bacon, pepperoni, etc as well as shellfish are not permitted. Due to some children's allergies, peanut or tree nut products are not permitted.

DIAPERS

Children who are not fully potty trained should be in a diaper while in our care. We will help change diapers if needed while in our care. Rash creams cannot be applied by staff. We will assist with small accidents if possible. Any messy/large accidents or blow outs will require immediate return of the parent to conduct clean-up.

CHILDREN'S BELONGINGS

Please write your child's first and last name on all belongings including diapers bags, cups, bottles, coats, gloves, etc.

EXCESSIVE CRYING/BEHAVIOR PROBLEMS

We will give each child professional care and attention. However, if a child becomes too distressed/disruptive, it may be necessary to pick up your child. All efforts will be made to comfort/redirect your child, but intense crying/disruptive behavior will result in our contacting you to return immediately to the babysitting room.